

PROPOSED AGREEMENT FOR USE OF Township Of Lynn PROPERTY

LEASE AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, between the Township of Lynn, hereinafter designated "Township" and \_\_\_\_\_, hereinafter designated "Lessee", WITNESS TO: In consideration of the covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties hereto as follows:

LESSEE:

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_

WITNESSTH THAT:

- 1. Lessor in consideration of the covenants made by Lessee herein, hereby leases to Lessee for the use by said Lessee only that property of the Township of Lynn listed below, including Lessee's use of parking lot for Lessee and Lessee's guests, and only on the date's following"

Property described as

Lynn Township Hall  
13995 Yale Rd Yale, MI 48097

DAY/DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

EVENT: \_\_\_\_\_

ESTIMATED ATTENDANCE: \_\_\_\_\_

Seating for 55 people

Max 90 People

- 2. **FEE:** Lessor upon payment of reservation fee of \$ \_\_\_\_\_ (rental fee) plus a security deposit of \$50.00, agrees to permit Lessee to have exclusive use of the property described above. The security deposit is refundable 2-3 week after the rental date, provided there is no damage done to said property.
- 3. **RESERVATION TERMS:** Your security deposit along with this signed agreement is due when making your reservation.
- 4. **MINIMUM AGE:** You must be twenty-one (21) years of age to rent property from Township and provide proper identification (i.e.: valid driver's license).
- 5. **HOURS OF USE:** Said property is available for use during the periods of time as described above. Any extension of that must be agreed upon in writing by all parties of this agreement.
- 6. **FOOD:** The Township of Lynn or their employees are not responsible for food, which are delivers ahead of scheduled activity or left after the activity.
- 7. **DECORATIONS:** When decorating, only freestanding decorations may be used. Nothing is to be affixed to walls, ceiling, windows, doors, etc.
- 8. **CLEANUP:** The lessee is solely responsible for cleanup of said property. All trash must be bagged and deposited in proper receptacles. If said property is not cleaned the Lessee will be billed time and materials and the amount will be deducted from Lessee's security deposit.
- 9. **SECURITY:** It shall be the Lessee's responsibility to secure and maintain security and shall be at the sole expense of Lessee.
- 10. **SMOKING:** Smoking is strictly prohibited inside property owned by the Township of Lynn.

11. **BUILDING CAPACITY:** (if applicable) the number of persons attending any function shall not exceed the capacity of the building as mandated by the State of Michigan Fire Marshall.
12. **LEGAL:** Lessee shall comply with all the laws of the United States of America and the State of Michigan, and with all ordinances of the Township of Lynn in its use, and will not permit anything to be done on said property in violation thereof. If you violate any of the terms or conditions of this Agreement, the Township of Lynn shall have the immediately this Agreement without notice or refund, and the Township of Lynn may pursue all of the rights and remedies at law or inequity including, without limitation, the right to recover court costs and attorney fees. Lessee hereby agrees to indemnify and hold Lessor harmless from and against any and all claims, including and claimed litigation expenses, court costs, or attorney fees arising out of Lessee's said use of property and to indemnify and hold harmless from and against any judgment based on any such claims.
13. **CANCELLATION:** Should you decide to cancel your reservation, the amount received is refundable upon written request to the Township of Lynn for their approval, a minimum of fourteen (14) calendar days prior to the rental date. No rain check or refunds will be given due to bad weather or late cancellations. Approval of this Agreement has been granted with the understanding that the Township of Lynn reserves the right to cancel this Agreement, with or without notice, and refund all monies paid in the event said property shall become untenable because of some physical condition. If you violate any of the terms or conditions of this Agreement, the Township of Lynn shall have the immediately this Agreement without notice or refund, and the Township of Lynn may pursue all of the rights and remedies at law or inequity including, without limitation, the right to recover court costs and attorney fees. Lessee hereby agrees to indemnify and hold Lessor harmless from and against any and all claims, including and claimed litigation expenses, court costs, or attorney fees arising out of Lessee's said use of property and to indemnify and hold harmless from and against any judgment based on any such claims.
14. **INSURANCE:**  
**Event with No Alcohol:** Lessee hereby acknowledges that no alcoholic beverage will be furnished by Lessee or consumed at Lessee's event. Lessee shall submit to Lessor evidence of general liability insurance (may be from Lessee's homeowner's or renter's insurance, if appropriate) showing limits of liability not less than \$500,000, prior to the event. In any event, Lessee hereby agrees to indemnify and hold Lessor harmless from and against any and all claims, including any claimed litigation expenses, court cost, or attorney fees, arising out of Lessee's said use of described property and to indemnify and hold said Lessor harmless from and against any judgment based upon any such claims.
15. **PERSONAL PROPERTY:** Lessor assumes no responsibility whatsoever for any property placed in or on said described property by Lessee and/or Lessee's guest and Lessor is hereby expressly released and discharged by Lessee from any and all liability for such loss. All personal property must be removed from described property at the conclusion of the event.
16. **RIGHT OF REFUSAL:** Any matters not covered by said rules and regulations in this Agreement shall be at the discretion of the Township of Lynn, Lessor herein.

In Witness whereby, the Township of Lynn, by its duly appointed officers or agent as Lessor and the Lessee named above have caused this agreement to be signed the date and year first above written.

**LESSEE: I agree to the above terms and conditions.** \_\_\_\_\_

**Signature**

Lessor: Township of Lynn

Security Deposit Paid: \$ \_\_\_\_\_ Date \_\_\_\_\_

Received By: \_\_\_\_\_

Rental Fee Paid \$ \_\_\_\_\_ Date \_\_\_\_\_

Received By: \_\_\_\_\_